YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	SMT. D. H. KABARIYA ARTS, R. K. VAGHASIYA COMMERCE, AND U. B. BHAGAT SCIENCE MAHILA COLLEGE
• Name of the Head of the institution	Nikunj Gadhwala
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02792232321
• Mobile No:	9106634426
• Registered e-mail	kabariyaartscollege@gmail.com
• Alternate e-mail	gadhwalanikunj0@gmail.com
• Address	Smt. Shantaben Haribhai Gajera Shaikshanik Sankul, Chakkargadh Road, Amreli
• City/Town	Amreli
• State/UT	Gujarat
• Pin Code	365601
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Women
• Location	Urban

• Financial Status	**Self-financing**
• Name of the Affiliating University	**Saurashtra University**
• Name of the IQAC Coordinator	**Mr. Dipak Vyash**
• Phone No.	**02792232321**
• Alternate phone No.	**9033748799**
• Mobile	**9033748799**
• IQAC e-mail address	**Vyasdipak10289@gmail.com**
• Alternate e-mail address	**kabariyaartscollege@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.lptshgsankulamreli.net/userfiles/file/aqar-%20report(arts,com,sci-2021-22).pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.lptshgsankulamreli.net/userfiles/file/ACS%20calendar%202022-23.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**C**	**1.61**	**2018**	**03/07/2018**	**02/07/2023**

6.Date of Establishment of IQAC	**23/05/2018**
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,	

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NA	**NA**	**NA**	**NA**	**NA**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of	View File

IQAC		
9.No. of IQAC meetings held during the year	**1**	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Conducted periodic meeting / discussions with faculty members to collect the data pertaining to various activities of the departments. 2. Collection of data for preparation of SSR for accreditation 2nd Cycle. 3. Participation in NIRF ranking. 4. Enhancing Library Resources. 5. Plan to enhance Industry Institute Interaction activities.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Data collection for forthcoming AQAR Preparation	**Data has been updated at the department level**
Upgardation of College infrastructure.	**upgradation of current infrastructure.**

13.Whether the AQAR was placed before statutory body?	**No**	
• Name of the statutory body		

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2023	09/01/2023

15. Multidisciplinary / interdisciplinary

The faculty members interact with students on existing interdisciplinary issues in the syllabus

16. Academic bank of credits (ABC):

- The ABC will offer online credit transfer, credit accumulation and mobility to students.
- The ABC will help to minimize dropout rate.
- We are following the rules and regulations of affiliating university in creating ABC accounts.
- 100 percent of our students have opened Academic Bank of Credits accounts.

17. Skill development:

The college offers mandatory Skill Enhancement courses across all UG Programmes.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

As the whole arts, commerce, science program as well as text/ reference books are in gujarati and English. However, for better learning the faculties of the institute take their lectures in blend approach in Hindi, Gujarati and English language for better understanding of concepts. Teaching staff comes from different region and Indian states in upcoming time institute intend to introduce education on language, cultures and tradition of other Indian states.

19. Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The current education system and policies is all about outcome based education which emphasize what students are needed to know and be able to do it. Eventually that is what knowledge and skills they need to have when they leave the college as graduates. Although, institute follows prescribed syllabus of examining authorities,

faculties teach additional skills throughout session to educate student for superior OBE to get a stronger career in respected fields. The college offers Project work for all the students of final year UG programme and All the stakeholders have focus on outcomes of each programme and course and are committed to work in the direction of desired outcomes.

20.Distance education/online education:

During Covid-19 Pandemic, we offered online teaching to students. The institute has all necessary facilities such as internet, ICT tools, qualified teacher, study material, e-books and journals which shows readiness of the institute for distant and online education, as and when needed by approval bodies proposes for such education the college will adopt the practice.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**3**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**370**

File Description	Documents
Data Template	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**489**

File Description	Documents
Data Template	[View File](#)

05-09-2023 02:48:32

2.3 Number of outgoing/ final year students during the year	**347**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**41**

File Description	Documents
Data Template	View File

3.2 Number of Sanctioned posts during the year	**41**

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**18**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**24921201**
4.3 Total number of computers on campus for academic purposes	**60**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

- **Since our college is affiliated to Saurashtra University –**

Rajkot, we follow the curriculum prescribed by the University.
- Academic planing is completed by following:

1. Teaching plan is prepared for each semester in the beginning of the term indicating scope of syllabus and text/reference books required.
2. Academic activity starts from the first day.
3. Academic calendar is prepared.
4. Perspective plan is prepared.
5. Every teacher starts maintaining log book from the first day.
6. Academic work and attendance are checked for the first three day. Teaching plan for each subject for every semester is prepared in advance.
7. Daily test starts from the first day of curricula.
8. Subject wise lecture notes are prepared by faculties.
9. Syllabus completion proforma is required to be submitted for all subjects. Internal exam called repeatedly rounds are taken after the course completion and before the university examination.
10. Internal marks are given considering all aspects.
11. At the end of every quarter, quarterly examination is also taken.
12. Examination cell prepares for the university examination. Teachers are involved in conducting university examination process.
13. The suggestion boxes are installed in the college for student's suggestions.
14. The co-ordinators of various programmes are responsible for implementation of the time table, syllabus planning and completion, conduction of internal assessment part etc.
15. The result of college is displayed on the notice boards and advertised in the leading news papers.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The College is affiliated to Saurastra University and follows the curriculum and syllabus prescribed by the university. Gujarat Technological University provides Academic Calendar at the beginning

of each academic year. Advance planning of Academic activities is done by the college in concordance with the University academic calendar. For the successful and timely implementation of curriculum, Time-table committee of the college prepares a Time-Table after the discussion with Head of the all departments at the beginning of each semester. Each department conducts departmental meetings where workload distribution among staff is prepared for the given time-table.

The academic schedule is given in a prospectus called ready recknor and is also issued to all the departments and students at the beginning of academic year The academic calendar is divided into four quarters. Teaching plan is prepared for each semester in the beginning of the term indicating scope of syllabus and text/reference books required.

The result of college is displayed on the notice boards and advertised in the leading news papers. Students' attendance is taken regularly which is reviewed monthly and consolidated semester wise. The faculty meetings are conducted to review Academic, Examination, curricular and extracurricular activities on regular basis to check the implementation and progress of the activities conducts throughout session.

File Description	Documents
Upload relevant supporting documents	No File Uploaded
Link for Additional information	https://www.lptshgsankulamreli.net/userfiles/file/ACS%20calendar%202022-23.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	E. None of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	**No File Uploaded**
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

3

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

1

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	[View File](#)

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

3

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

3

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

- **Subject related Environmental education is included in the syllabus according to the University guidelines and topics related to gender, climate change, human rights, ICT etc. to address the cross – cutting issues.**
- **Consumer education and trade education related information is provided by commerce department.**
- **The College library has various reference books on different related topics.**
- **For subjects like environmental studies and climate change the students are exposed to issues and their remedies through field visits and suggested to prepare brief reports.**
- **Various activities are conducted by women development cell related to women defence techniques.**
- **NSS unit arranges camps in nearby villages. NSS units of the college also conduct activities related to environmental awareness.**

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	**No File Uploaded**

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

136

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**D. Any 1 of the above**

File Description	Documents
URL for stakeholder feedback report	**No File Uploaded**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1000

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC,   ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

124

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

- **The admission procedure starts after the results of board exams for UG courses as per the norms of the affiliating university.**
- **Merit is the criteria for admission to all courses and**

reservation policy of the state government is strictly observed during admission process.

- The college collects data and information on the academic performance of the students based on frequent tests, assignments, projects and practical work held at classes. Such data and information are analyzed and used to improve the students' academic performance.
- The following measures are also taken to assesses the learning levels of the students and organizes special programmes for advanced and slow learners.

Advanced Learners:

The college indentifies the advanced learners through regular test results, tutorials, classroom performance in the subjects and extra co-curricular activities. They are provided with their needs and requirements of extra books, personal guidance, counseling, internet facility etc. Faculties advise them to visit library regularly and suggest them text books and reference books for their study. The college gives concession in fees from 25% to 100% to the students who are good in study but belong to economically weaker section.

Slow learners:

- Text books are recommended to them.
- Extra coaching of reading and writing is given to them.
- Teachers, while teaching use easy methods to make them understand the essence of their lectures.
- Personal guidance is also provided to them.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
370	42

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experimental Learning Methods :

1. Practical as part of curriculum in the subjects Botany, Zoology, Physics, Chemistry, Mathematics, Computer Sci. and Geography.
2. Assignments and Tutorials.
3. Research projects done by all the three Third Year students.
4. Teaching with PPTs, videos, Webinars etc.

Participative Learning :

1. Participation in Sports/Games.
2. Stage performance.
3. Debate.
4. Singing competition.
5. Student Seminar.
6. Group Discussion.

Problem Solving Method :

1. Quiz competition.
2. Add on and Skill Enhancement Courses.
3. Feedback System.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

- **The college encourages the teachers to adopt technological teaching approach to make teaching learning more innovative and creative.**
- **LCD, PPT and projectors are used by the faculties to make teaching effective and interesting.**
- **Interactive method of teaching is used for maximum involvements of students. Illustrating though exempts and experiments is applied particularly in science department.**

- **Subject wise guest lectures are arranged regularly to get information about the latest technologies and inventions and to update the knowledge level of students.**
- **Subject related articles, newspaper cuttings are displayed on the departmental notice boards to enhance the subject knowledge regarding current issues.**
- **The library is rich with so many books of syllabus, general knowledge, competitive examinations and journals, periodicals etc. to improve creativity in students. Fully Computerized Digital ETNL Language Lab is available for students. Language labs are provided for improving the communication skill.**
- **E-Library classes are arranged in which facility of National Library and Information Services Infrastructure for Scholarly Content (N-LIST) is available. In which students can find out different books.**

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://kvbcollege.lptshgsankulamreli.org/pdf/NAACACS/2.3.2.pdf

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

9

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

42

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<u>View File</u>
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

1

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	<u>View File</u>

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

182

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<u>View File</u>

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

- **The institution being affiliated to the Saurashtra University follows all the norms laid down by the university.**

- **The university has introduced credit based syllabus system for all streams and subjects.**
- **The institution monitors and communicates the progress and performance of the students at the internal and university examinations through display on notice boards.**
- **The college has adopted additional evaluation system in the form of daily test, repeatedly exam, quarterly exam etc. which directly affect the internal marks for all courses.**
- **The institute has also started to consider the percentage of attendance for internal assessment.**
- **The institute welcomes the rankers with silver coins at the end of every academic year. The institute also awards the students who have performed well in sports, music, art, culture and other competitions.**

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

- **If the student is not satisfied with the result university examination or there are grievances about the University examination, she submits an appeal to the Institute, and the forms of rechecking and reevaluation are submitted through the college office.**
- **The university provides new mark sheet to the student if mistake is there otherwise it sends only the letter of no change in the mark sheet.**
- **If the student feels doubtful with the result of college examination, the seat checking of mark sheet is made available to the students. And if required changes are made by the respective faculty member.**
- **In the college examination system in the form of daily test,repeatedly exam, quarterly exam etc. marks as well answer sheet is provided to the students to be transparent related to exam grievances.**

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The college has clearly stated learning outcomes that are specified in mission and objectives statements. The students and staff are made aware of these through the acquisition of skill and knowledge about communication, reading-writing, presentation, group discussion, industrial visits, planning, decision making, marketing, banking transactions awareness etc. To make the teaching learning methods none effective and to achieve learning outcome, teaching methods, our faculty members use modem teaching methods, aids and technology gradually to replace the traditional methods. The communication, reading and writing skill are assessed through exercises given in the classrooms. Competitive skills are developed more and more through participation of students in the different events. Social awareness programmes are also organized by the departments and provides consultancy services. The achievements of learning outcomes are monitored by keeping a record of internal evaluation and university examination results of the students. The weaker students are given remedial coaching. The students are encouraged for participation in various curricular and co – curricular activities inside as well as outside the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The students and staff are made aware of these through the acquisition of skill and knowledge about communication, reading-writing, presentation, group discussion, industrial visits, planning, decision making, marketing, banking transactions awareness etc. To make the teaching learning methods none effective and to achieve learning outcome, teaching methods, our faculty members use modem teaching methods, aids and technology gradually to replace the traditional methods. The communication, reading and writing skill are assessed through exercises given in the classrooms. Competitive skills are developed more and more through participation of students

in the different events.The faculty members categorize students as weaker, average and advance learners by assisting them on the bases of group discussion, class performance and term tests. In order to improve the performance of the student's, college organizes remedial class for the weaker students, special coaching classes for the average students and special guidance for the advance learners. College organizes field studies, industrial visits, project, seminar, coaching classes for civil services, etc. The achievements of learning outcomes are monitored by keeping a record of internal evaluation and university examination results of the students. The weaker students are given remedial coaching. Discussion is made on the result analysis in the management and staff meeting in the beginning of every academic session. Corrective measures are taken to improve the learning outcomes.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

339

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.lptshgsankulamreli.net/userfiles/file/17122021/Students%20Feedback%20Report%202020-21.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	<u>View File</u>

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	<u>View File</u>
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

1

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

- **The extension activities enhance social commitment together with personal, civic and academic learning of the students.**
- **The NSS and sport activities inculcate the values of**

brotherhood, national integrity, and development of leadership and spirit of team work among the students.

The students are engaged in the community development programmes through the following activities:

- Field work and social activities through NSS camp in the villages.
- NSS students participate in tree plantation programme, cleanliness campaign etc.
- Rallies and programmes are carried out for awareness of AIDS, tobacco, traffic, environment etc.
- NSS camps are organized in rural areas to develop different values like brotherhood, equality and national integration.
- Literacy campaign is done during NSS camp.
- The institution encourages the students and faculty members to participate in the extension activities. These activities are conducted under NSS, WDC ext.
- Faculty development programmes are organized for staff and students.
- The college maintains close links with local community.
- The local community is actively engaged in different activities through NSS and sports.
- Professionals like doctors, lawyers, social activists are sharing their knowledge about community services through invited lectures for our students.
- Faculty members promote the students to participate in extension activities through organizing various programmes, events and competition in the college.
- The college offers extension programmes in addition to those supported by the university.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

9

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

200

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	<u>View File</u>
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<u>View File</u>

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

- **The college has adequate infrastructural facilities as a catalyst for ensuring academic excellence.**
- **The college has long term planning for expansion of facilities to meet future development. The large campus having buildings, play ground, laboratories, library is an example of need fulfillment.**
- **Organic nature of the campus helps the students to concentrate**

on their study.
- The college has adequate infrastructure, upgraded laboratories, additional instruments and equipment, Computer Labs and software etc.
- The committee including the principal places suggestions regarding additional infrastructure facility as and when needed to the management committee.
- The management committee also monitors every aspect constantly to plan and ensure the available infrastructure whether is in line with its academic growth and is optimally utilized.
- The institution has provided the precious campus and facility which helps to keep college environment healthy and productive.
- The timetable for theory and practical is drawn in such a way that the classrooms and laboratories are made available to all the classes for effective teaching learning process.

- The students are provided full advantage of library also.
- The hostel facility is provided to the students in the campus. The accommodation of deposit, shopping mall, and stationary is also provided to them.
- The college provides computer and internet facility in the library.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

- The college has a separate sports room and play ground for the students.
- The college organizes the following indoor and outdoor Sports:- Power lifting, Weight lifting, Wrestling, Badminton, Kabbadi, Kho – Kho, Volley ball, Judo, Archery, Carrom, Chess, Boxing, Rope pulling, Athletics, Cross country etc.
- Sports equipments like volley ball, softball, basketball, hockey kit, Cricket kit etc. is available for students in sports room.
- Gymnasium is provided the with Power lifting, weight Lifting, and wrestling, judo equipments, cycling machine is available

- Coaches are assigned to look for particular game and to assist the students.
- College arranges yoga classes for students. Yoga day is celebrated every year, in which staff and students perform yoga early morning.
- The college has culture and music division which twined the students and conduct all kinds of programmes related to culture and music.
- The college organizes the following of extracurricular activities:- Debating, Dance, Drama, One act play, Essay writing, Quiz competition etc.
- The college organizes the following of cultural activities:- Youth Festival, Garaba competition, traditional Day, modern Day, Singing etc.
- The institution organizes events on personality development, women empowerment, self-defence etc.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

0

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

11

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

3336735

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template)	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of the ILMS software : CSSSD Nature of automation (fully or partially): FULLY Year of automation: 2006 Version: Inhouse developed Software is used so there is know version of Software.

- **The library has computers with internet connectivity for accessing e – journals. It subscribes journals and periodicals of national level. It has separate reading zones cater to the faculty and students**
- **OPAC (Online public access catalogue) is provided to the students and staff members to access the library collection.**
- **Content Management system for E LEARNING, audio and video CDs and DVDs are provided. Printing, downloading facility is made available to the users as per need. The library staff is always ready to assist the students and staff in searching books and provide information about recently added books. The library staff helps to download the reference materials.**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-	**E. None of the above**

ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

582368

File Description	Documents
Any additional information	View File
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

52

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college provides central computing facility for the staff and students at computer lab on all working days. Administrative office

computers are in LAN except laboratories Wi-Fi facility: Not available

Internet Broadband Speed facility in Computer Labs is having speed of 10MBps.

LAN Configuration of Computer Labs is having speed of 1Gbps.

CPUs in Computer labs are updated after 23/07/2014, with latest i5 4th Gen 2.80 GHz Processor and DDR III 4 RAMs and 500GB Hard disks. Some CPUs in Computer labs are updated after 12/08/2017, with latest i5 Processor 7th Gen 3 GHzand DDR IV 4x4 RAMs and 1TB Hard disks. The college provides computer and internet facility in the library. The students are allowed to use INFLIBNET, e – resource facility in the library. The college intends to upgrade IT infrastructure and associated facilities by purchasing new hardware as well as software for different departments, administrative offices, computer labs and library. The college continuously upgrades the PCs with latest configuration available in the market. The college provides LCD, projectors and OHP to the faculties for better teaching and learning. The faculty members guide the students about how to operate computers, internet, printer, scanner etc. The computer technicians are always available for any need based assistance Campus monitoring is done under CCTV surveillance.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

60

File Description	Documents
Upload any additional information	[View File](#)
Student – computer ratio	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

826533

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college ensures for the optimal utilization of the budget allocated for the maintenance and upkeep of the infrastructure by holding meetings of various committees based on equipments, furniture, labs, classrooms etc. the LMC committee monitors the activities and fulfills the basic needs.

- **The college utilizes the fund for the development of infrastructure, maintenance, furniture and equipments and their repairing.**
- **The principal of each faculty prepares report and put it before the management committee.**
- **The committee approves the report and allocates the funds after verifying the actual needs.**
- **Annual and day to day maintenance and repairing of the instrument is carried out by the outside vendors and paid service bases.**

- The maintenance of the laboratory equipments computers and other devices are carried out regularly by maintenance department of the institute.
- Voltage stabilizers have been installed for the safety and smooth functioning of sensitive equipments.
- The college has appointed electrical and plumbing technicians for the overall maintenance of electrical and water supply systems.
- The college has generator facility for alternate power source.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

120

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

28

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<u>View File</u>

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**C. 2 of the above**

File Description	Documents
Link to institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	<u>View File</u>

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

71

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

71

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<u>View File</u>

5.1.5 - The Institution has a transparent mechanism for timely redressal of student	**A. All of the above**

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	[View File](#)

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

`00`

File Description	Documents
Self-attested list of students placed	[View File](#)
Upload any additional information	**No File Uploaded**

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

`00`

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	[View File](#)

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	[View File](#)
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

09

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	[View File](#)

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

- The college has an active students' council.
- The college appoints class representatives who are the toppers in their level in each stream who help in monitoring students' discipline, attendance, regular teaching work and other coordinating activities.
- The class representatives are appointed for each class and a general secretary and a junior general secretary for each stream.
- The college arranges elections for Students to elect GS and JGS. The functions of these members are to maintain discipline and healthy atmosphere of the college and to help the teachers in many ways.
- These members convey important news related to academic curriculum to their respective classes and streams.
- Log book and course completion letter is maintained by class representative. These are analyzed by these members and presented to management.
- Seminars topics are analyzed by these members and discipline is maintained during seminar work done.
- The college appoints the students representatives to help in various activities like academic, sports, culture, NSS, NCC, WDC but they are not the members of any committee.
- The NSS students organize socially productive events and useful programmes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

19

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Currently institute does not have registered alumni association, however Every year alumni student's function is arranged on 25th December. In which feedback of alumni students are asked to give their feedback of institute in the feedback form. The priority is given to the suggestions of alumni. The suggestions are analyzed by management committee and appropriate actions are taken accordingly, which helps the institute to improve the performance quality. Alumni students are given chance to work in the institute as per requirement in respective departments. The college keeps the database of the students who have passed out from the college. The detail of staff and students like contact, address etc can also be seen in the staff and students biodata registers.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision:- To create and develop the facilities and environment required for higher education that will provide gainful employment and instill a sense of social commitment, with a focus on the rural youth, to enable them to become responsible citizens of the nation.

Mission:- Mission of the college is to develop the students with higher knowledge, lifelong learning skills and groom them into responsible citizens; "Social transformation through Dynamic education" is the prime motto of the institute.

- The principal and faculty members design the quality policy and plans in the meeting with the academic director.
- The academic director also discusses the quality policy and plans in the meeting with the top management.
- The top management, the principal and the faculty member strictly follow the rules and regulations of the affiliating university while implementing the policy and plan.
- Regular meeting are conducted before the starting of each term.
- The top management, principal and faculty members always play supportive role for the better future of their students.
- To offer meaningful academic programmes by continuous update of the curriculum, pedagogy and research methodology to suit the changing needs.
- To respond the current social issues with academic acumens.
- The vision and mission of the college is in tune with the education policies of the nation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The management monitors and evaluates the policies and plans of the institution with the help of system follow up mechanism. According to the system follow up report, the academic director deals with the principal and the principal implements and monitors the decisions

with the help of various coordinators. The policy statement and action plans for fulfillment stated mission:-The presidents and the management committee are completely involved along with the principal to formulate the policy and action plans for the development of the college. Formulation of action plans for all operations and incorporation of the same into the institutional strategic plan:- In the beginning of academic year, the plan is decided for both the semesters, events' schedule is also prepared and the provision for funds regarding purchase of library books, lab equipments and gymkhana equipment is made. Interaction with stakeholders:- Periodically, direct interactive meeting are conducted with the students and their needs are considered for improvement. The suggestions from parents and alumni are also considered for the improvement of the college. Proper support for policy and planning through need analysis, research inputs and consultations with stakeholders. : Suggestions from parents, past students are considered for improvement of infrastructure and quality in education.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Quality improvement Strategies of the institution for the following: Teaching & Learning:- Teaching: - The college promotes faculty members to upgrade their qualification, to attend seminars, workshops and conferences and present paper to acquire better knowledge as well as teaching skills. They are provided with all essential facilities like LCD, like LCD, projectors, audio, models, charts etc. for better teaching.

Learning:-

- Attendance is made compulsory for all the students strictly according to the affiliating university norms.
- Daily tests and periodic exams are conduced to evaluate their learning capability.
- The work like projects and assignments are given to them.

Community engagement

- The college encourages students to take part in NSS, sports and other extension activities.

Human Resource Management:-

- The faculty members are recruited as per the requirement before the beginning of the year.
- Faculty development programmes are organized to upgrade the faculty members.
- The college has a mechanism to monitor the performance of the faculty members.

Industry Interaction:-

- The college organizes industrial visits and study tours of the students to provide exposure of manufacturing process to them.
- The college also organizes guest lecturers of industrialists for the students.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	http://kvbcollege.lptshgsankulamreli.org/pdf/NAACACS/6.2.1.pdf
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

President | Directors | Principal | Vice principal | Teaching staff and Non teaching staff

- The management of the college is the policy making body.
- The principal is the official link between the management and the college.
- The plan is discussed and developed for academic and infra structural development every year.
- The principal and other officials monitor this plan for efficient implementation.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the Institution webpage	http://kvbcollege.lptshgsankulamreli.org/pdf /NAACACS/6.2.2.pdf
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**E. None of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user interfaces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

- **The faculty members are encouraged to attend the orientation and refresher programmes for the enrichment of subject knowledge.**
- **The college arranges faculty development programmes for teaching and non teaching staff to enhance their professional capabilities.**
- **The faculty members are encouraged to participate and arrange seminar, workshops and conferences.**
- **Faculties are awarded by choosing the best teacher among them.**
- **The faculty members are encouraged to attend the training programmes organized by the affiliating university for syllabus change etc.**
- **The college provides duty leaves to the staff members in certain circumstances.**
- **The teaching and non – teaching employees are benefited with**

- **EPF (Employees provident fund).**
- **A one day tour is organized separately for teaching and non – teaching employees in whom the expenditure is shared by the management.**
- **The college always encourages the faculty members to clear NET/SLET and entrance for Ph.D to upgrade their qualifications.**
- **The college invites the eminent faculties with respect and honor.**
- **Satisfactory salary grades and other remuneration are provided according to their performance.**
- **Annul and additional increment is provided to retain experienced and eminent faculties.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

0

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

- **The performance appraisal of teaching staff is collected at the end of every academic quarter and evaluated by the mangement.**
- **Performance of the non-teaching staff is evaluated by the heads of the department and the principal.**
- **The principal conveys both satisfactory and non satisfactory**

report to the management.
- Management committee suggests for the improvement about the performance of teaching and non teaching staff.
- Appropriate action is taken by the management by reviewing the performance appraisal reports of the employees.
- The principal communicates to the concern employee whose performance is below average.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

- The college has an internal audit mechanism.
- The internal audit is carried out by chartered accountant appointed by the parent management and is approved in the LMC.
- Audit is carried out every year by appointed charted account.
- Audit report is prepared by CA and submitted to the Institute.
- This audit reports are well maintained by the Institute.
- Institute is following transparent account policy and there were no any audit objections.
- Our account division make a record of each and every purchase entry by accounting software.
- The budgetary provision is there for whole through the financial year.
- The principal is free to place any budgetary requirements during the whole financial year at any time before the LMC.
- The utilization of budgetary fund is monitored by the LMC.
- The salary of each and every employee is deposited in their salary accounts.
- The labors are given their pay in the form of cheque of account payee.
- Every transaction is supported by vouchers and all the collections are deposited in the bank. Every transactions data is well maintained by account office.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	[View File]()

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

- **The college has a transparent system of accounting**
- **Reserve and endowment fund is maintained for particular college regularly by account office of the institute.**
- **The budgetary provision is there for whole through the financial year.**
- **The principal is free to place any budgetary requirements during the whole financial year at any time before the LMC.**
- **The utilization of budgetary fund is monitored by the LMC.**
- **The salary of each and every employee is deposited in their salary accounts.**
- **The labors are given their pay in the form of cheque of account payee or deposited in salary accounts.**
- **Every transaction is supported by vouchers and all the collections are deposited in the bank.**
- **Fee is collected from the students as per parent university norms.Financial help is provided by public leaders and parent management. There is no deficit in these last four years.**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

```
The IQAC has been established in the Year 2017

The objectives of Establishing IQAC are:

1.IQAC is currently focusing to prepare institute for accreditation
2.To ensure quality improvement in the entire activities and
programmes of the institution. 3.To ensure stakeholders
participation in planning, management and development of different
programmes. 4.IQAC evaluates the achievements the goals & objectives
of the Institution.

Quality is assured by full time planning, reviewing, implementing
and improving the performance as per the guidelines of Parent
University. Our Management of the college is keen to sustain the
academic and administrative quality
```

File Description	Documents
Paste link for additional information	https://www.lptshgsankulamreli.net/userfiles/file/17122021/ACTION%20TEKEN%20REPORT%202020-21.pdf
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

```
Institutional mechanisms are in place to continuously review the
teaching learning process. It's structure, methodology of operations
and outcomes is as followed:

Structures:-
```

- The college has generated mechanism for checking the teaching – learning process.
- It involves direct interaction with students and feedback.

Methodology of operation is:-

- Teaching plans
- Review of percentage of syllabus completion is taken
- Checking of Syllabus completion
- Internal assessment is conducted
- Attendance of students is regularly checked

Outcome:-

- Improved quality and progress is reflected in result and internal marks.

The college communicates its quality assurance policies, mechanisms and outcomes to its stakeholders by the following means.

- Institution prospectus
- News papers
- Notice board
- Press release
- College website

Staff meeting, parents meeting & students meeting.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

| 6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA) | C. Any 2 of the above |

File Description	Documents
Paste web link of Annual reports of Institution	https://www.lptshgsankulamreli.net/userfiles/file/17122021/ACTION%20TEKEN%20REPORT%202020-21.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

- **The Institute is providing education to girl students only. So, no such gender equity promotional programs organized.**
- **The Institute has been established by a particular community of Gujarat but the admission to the students of all the communality has been given, But to create awareness regarding gender equity and provide guidance, the institution has constituted Women Development Cell (WDC)**
- **Various speeches are organized related to gender equality, gender sensibility, legal awareness, health awareness, self defence, disaster management etc through the WDC.**
- **The college tries to supplement the curriculum with the topics like environmental education, awareness about the Indian constitute, gender equality, awareness about human rights and duties.**
- **The college encourages the students to participate in sports, NSS, NCC and other competition also. Our students achieved many medals in sports activity at district and state level.**
- **The college provides fist aid facility for the staff and students for health related minor events.**
- **At present the Institution has not started education related to gender equity but the institution is thinking to start such education in future.**

File Description	Documents
Annual gender sensitization action plan	http://kvbcollege.lptshgsankulamreli.org/pdf/NAACACS/7.1.1.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management:

- **Dustbins are placed at every department which generates waste.**
- **Every year, we store dead stock scrap materials and papers to recycle at the end and dispose off.**
- **Labours are appointed to collect waste from different bins and disposal of this waste is transported to the regional disposal place provided by municipality.**
- **Plastic waste is eliminated by natural method.**
- **Paper waste is collected from different department and transported to a paper stock dealer for recycling.**
- **Bio Hazardous solid waste is autoclaved and disposed separately through MC.**

Liquid Waste Management:

- **Acids, alkalis and other chemicals are drained with plenty of**

water so that they get diluted and can't cause harm in the laboratory.

E-Waste Management:

- **Reuse of most of the electronic equipments and other materials whenever possible.**
- **After the end of lifetime, computers and their accessories are sold as scrap to local vendors in a proper way.**
- **E – Waste is dumped in the college campus in proper way.**

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**Nil**
Any other relevant information	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Any other relevant information	<u>View File</u>

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of Bicycles/ Battery powered vehicles** 3. **Pedestrian Friendly pathways** 4. **Ban on use of Plastic** 5. **landscaping with trees and plants**	**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	**No File Uploaded**
Any other relevant documents	[View File](#)

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**E. None of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The Institute provides ample opportunities within the campus for the students to exchange societal, cooperative, and interactive behavior during an annual social gathering, traditional dress, singing competitions in various languages and new year celebration, etc. Institute is undertaking various initiatives in the form of celebration of days of Eminent personalities National Festivals, and other such activities to provide for an inclusive environment by bringing students and teachers with diverse background on single platform for creating inclusive environment ,These functions help in developing tolerance harmony towards culture ,region and linguistics and also communal social economics and other diversities. India, as a country, includes individuals with different Backgrounds viz., cultural, social, economic, linguistic, and ethnic diversities governed and guided by the Constitution irrespective of caste, religion, race sex. Fairfield Institute of Management & Technology sensitizes the students and the employees of the institution to the constitutional obligations about values, rights, duties, and responsibilities of citizens which enables them to conduct as a responsible citizen. To equip students with the knowledge, skill, and values that are necessary for sustaining one's balance between a livelihood and life by providing an effective, supportive, safe, accessible, and affordable learning environment. These elements are inculcated in the value system of the college community.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	*View File*
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- **The institution sensitizes the students and the employees to the constitutional obligations about values, rights, duties and responsibilities and constantly works upon to nurture them as better citizens of the country through various curricular and extra-curricular activities.**
- **The college curriculum is framed with courses like Introduction to Constitution of India, Gandhian Economic Thought, Moral Philosophy, Practical Ethics, Value Education, Philosophy of Human Rights and Applied Philosophy as a small step to inculcate constitutional obligations among the students. The department of Economics also framed a certificate course on Legislative Assembly.**
- **The institute hoists the flag during national festivals and invites eminent persons to inspire students and staff by informing the qualities of freedom fighters and to emphasize the duties and responsibilities of citizens. The college establishes policies that reflect core values. Code of conduct is prepared for students and staff and everyone should obey the conduct rules.The institution encourages participation of students in Sports and Games, NCC and NSS at National level to strengthen nationwide bond and relation.**

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**No File Uploaded**
Any other relevant information	*View File*

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is	C. Any 2 of the above

a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	*View File*
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

- **The institute organizes functions to celebrate national days like 15th of August, 26th January etc. In which students of NCC cadets perform parade. Sports drilling are organized. Students perform yoga, gymnastic etc in drilling program.**
- **The college organizes cultural and music functions to celebrate national festivals. Martyrs' Day is celebrated. Twominute silence is performed on Shahid/ martyrs' Day.**
- **The institution organizes talk and guest lecturers for inculcating the moral of celebrating perticular days among the students The institute organizes various festival celebrations with special preparations of dress and typical celebration**

methodologies like following:

- **Ganesh Mahotsav**
- **Navratri**
- **Holi**
- **Bhim Agiyaras**
- **Gauri Vrat**
- **Poshi Punam**
- **Shiv ratri**
- **Ram navmi**
- **Sharad Punam**

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

```
Best practice-I

Artificial Ground-water Recharging:-

Goal: Though the areas where the colleges are situated get good
supply of rain, the water storage capacity of the soil is very low.
The practice therefore should aim to build up groundwater resources
and to reduce surface run off.

Context: surface run off of rain water resulting in low groundwater
resources so that soon after the rainy season the soil becomes
rather dry.

The Practice: Simple form of groundwater recharge practice which can
help to store water naturally in earth can be adopted. For this rain
pits are dug in the college campus. These pits are then back filled
with gravel and coarse sand. Evidence of Success: The outcome of the
practice can be very heartening as most of the saplings that will be
planted can be vigorously survive the offensive heat of summer.

Best Practices II

Eye check up

Introduction:- Aim of arranging the eye check up camp was to create
awareness among the rural people and the students about the eyes.

The context:-
```

- It was found that some people have weaker eyesight in the villages during the camp of our NSS unit

The practice:

- **The practice of eye check up was conducted through Vision Eye Care, Rajkot.**

Problems encountered and resources required:-

- **We had to face frequent failure of electric supply.**

Evidence of success:

As a result 255 eye checking done succesfully.

File Description	Documents
Best practices in the Institutional web site	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Institute has the vision as follow:

- **To create and develop the facilities and environment required for higher education that will provide gainful employment and instill a sense of social commitment, with a focus on the rural youth, to enable them to become responsible citizens of the nation.**

The college priority to translate vision in to activities like:-

- **Providing quality education to the students of rural and educationally weaker sections of the society.**
- **Formation of various cells and committees for the academic growth of the students.**
- **To create vibrant atmosphere in the college for the all over development of students.**
- **The college has supportive administration and ideal infrastructure.**
- **The faculty members motivate the students for their academic excellence.**

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

- **Strengthening of alumni association**
- **Strengthening IQAC activities.**
- **To motivate staff and students for PhD. programs and research activities.**
- **To promote Major and Minor Research programs Establish collaborative network with industries.**